



**REPUBLIC OF KENYA**

**STATE DEPARTMENT FOR ENVIRONMENT AND CLIMATE CHANGE**

**KENYA METEOROLOGICAL DEPARTMENT**

**RE: RESPONSE TO REQUEST FOR CLARIFICATIONS FOR TENDER No. MOECC&F/KMD/RT/001/2024-2025- SUPPLY AND DELIVERY OF STEP-UP TRANSFORMER AND SERVICING OF STEP-DOWN TRANSFORMER IN KENYA METEOROLOGICAL (KMD) HEADQUARTERS/ INSTITUTE OF METEOROLOGICAL TRAINING & RESEARCH (IMTR)**

One of the prospective bidders had requested for clarification on aspects of the tender.

The State Department wishes to respond as follows;

<b>Item N</b>	<b>Description</b>	<b>Arising issues</b>	<b>Clarifications Issued</b>
1.	Invitation For Tender RFP No	We have noticed there are two RFP No: (SDECC/KMD/IMTR/RT/001/2024-2025 or SDECC/KMD/IMTR/RT/002/2024-2025)  Which one shall we use?	The correct Tender number is MOECC&F/KMD/RT/001/2024-2025 AS INDICATED IN THE AMENDED TENDER DOCUMENT
2.	<b>Table 3: Technical Evaluation- Firm Experience-Criteria</b>  FE-1 Provide copies of audited accounts for the company for the accounting years 2022, 2023 & 2024, must be certified	Kindly note we have audited reports of 2022, 2023. For 2024, we have to wait until the end of the financial year (June 2025) to get our accounts audited.  Kindly we seek to use the audited reports for the year of 2024, 2023 downwards.	We have amended, please provide audited reports of 2021,2022 & 2023 financial years.

3.	<p><b>Section V- Schedule of Requirements</b></p> <p>Table 1: List of Goods and delivery schedule</p> <p>Table 2: List of Related services and completion schedule</p>	<p>Kindly note the two tables have to be filled by the procuring entity to guide the bidders accordingly. Kindly fill them.</p> <p>The heading of the tender is Supply, Delivery, Installation of Step-Up Transformer and Servicing of Step Down Transformer in KMD/IMTR As Per Specifications. Does this mean the bidder has to supply a new transformer and service the existing one? In terms of servicing the existing one, which is the scope of work?</p>	<p>The tables have been filled.</p> <p>The bidder has to supply a new Step-Up Transformer and also service the existing Step-Down Transformer as per the scope</p>
4.	1) Technical Specifications for Step Up Transformer	<p>Kindly note the specifications indicated on the tender documents are not enough to guide manufacturing of the transformer. We hereby propose to use the KPLC Specification of the indicated size of the transformer. Kindly advise.</p>	<p>The user has advised that you visit the KMD department for actual viewing of the transformer and get more clarification on the same before bidding.</p>
5.	Tender closing date: 27 <sup>th</sup> March, 2025	<p>We hereby request for extension of the closing date by 1 week.</p>	<p>The extension will be done today for 1 week to put all bidders in the same page.</p>

**PRINCIPAL SECRETARY.**